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- Access your mailbox
 - Press to access
 - Press to select *then,*
 - Press to change your " "
 - Press to change your " " recording

After pressing to pause a message, you have the following options

- Press to
 - Press to *(depress once for each increase)*
 - Press to
 - Press to *(depress once for each increase)*
 - Press to *(depress once for each decrease)*
 - Press to
 - Press to *(depress once for each decrease)*
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- With the caller on the line, press Flash or Transfer key
 - Dial , wait for voice mail answer
 - When you hear the greeting begin to play, enter the mailbox no. , then,

- When you are listening to a new message, and you press to *skip* to the next message, the previous message will remain as a new message until you delete or save the message. While listening to the first message, the only way to listen to